

## Continuing Education Credit Submission Guide: Instructions

American College of Medical Practice Executive (ACMPE) Credit Hours: To apply this program toward your ACMPE continuing education requirement, please calculate the total number of clock hours you spent in educational sessions and enter your hours online in the My Transcript area of mgma.com .

This one-hour webinar, **Ohio MGMA December 13, 2011 Webinar: "Practice Management Benchmarking: Basic Benchmarking for Medical Groups"** is eligible for American College of Medical Practice Executive (ACMPE) Credit Hours.

- Q. Why aren't you providing continuing education worksheets for ACMPE credits? Is this program still eligible for ACMPE continuing education hours?**
- A.** Our educational programs continue to be eligible for ACMPE continuing education credits. We have streamlined processes so that you do not need the form in order to add appropriate hours to your transcript.
- Q. How do I calculate the number of hours for the program and what is the process for adding these hours to my ACMPE transcript?**
- A.** Calculate hour for hour credit for each of the educational sessions you attended using the time allotments listed in the agenda below. Board/Committee meetings and networking sessions are not eligible. To apply the hours toward your ACMPE continuing education, go to the **My Transcript** area of the **mgma.com website**. If you have difficulties with the online application, **contact ACMPE staff at 877.275.6462, ext. 1869.**
- Q. What if I can't find the program materials to determine the number of hours of educational sessions?**
- A.** A copy of the program materials is located on our state website, <http://www.ohiomgma.com/meetings.html>

### MEETING AGENDA

<u>Time</u>	<u>Session</u>	<u>Hours Earned</u>
12:00pm – 1:00pm	<b>" <u>Practice Management Benchmarking: Basic Benchmarking for Medical Groups</u> "</b> – Speaker: <b>William Clayton, MBA</b> Principal, Healthcare Committee Clark Schaefer Hackett	1.0
	<b>_____ TOTAL</b>	
	<b>Maximum hours assigned</b>	1.0